

Sign-up Procedure for 2024 Week-Long Trips

Sign-ups will be taken in the following order:

1. Mega Party:

- Sign-ups will begin at the *Mega Party* on May 21, 2023.
- Sign-ups will be restricted to members at the event during the designated sign-up times. A member may sign up only one additional member.
 - **\$150 deposit per trip is due at the Mega Party on May 21 by check or credit card.**
 - Cancellation policy is per AASC bylaws and may result in a partial or no refund. A \$20 cancellation fee will apply to the deposit if canceled prior to the first payment.

Mega Party Sign-up Schedule:

3:00 pm: Members can put their name on a list for their place in line for each trip.

Priority registration for volunteers in this order:

Board members, officers, committee chairs, and Mega party volunteer workers.

3:45 pm: Members form a line based on the order in which they signed up earlier.

If they did not sign up earlier, then they go to the back of the line.

4:00 pm: Registration begins. If the trip fills up, then a wait list will be started.

2. Online Sign-ups:

- *Online sign-ups on the ski club website (A2skiclub.org), with a credit card deposit of \$150 will begin on Monday, May 22 at 5:00pm.*

3. Mail-in Sign-ups:

- *Mail-in sign-ups will be opened after **Tuesday, May 23** if there are spaces available on the trip. They will be prioritized by postmark order. A check for the \$150 deposit must be included.*

The trip leader will put together an initial list of participants, roommates, etc. and will manage cutoffs for sign-ups (i.e., trip is full, waitlist).

Payments:

- **The first major payment** of approximately $\frac{1}{3}$ (one-third) the trip cost will be due no later than the **Corn Roast on August 27. See individual trip contracts for payment schedules.** The balance of payments will be due in the fall on a schedule similar to the past, i.e., $\frac{1}{3}$ each month or so.
- *Payments and registration will be managed by the tour operators and can be by either check or credit card.* The trip leaders will have the ability to manage the list of people signing up with the tour operators. Credit card payments will incur a transaction fee of approximately 3.5%.
- If the first payment is not made by August 27, you may be dropped from the trip.
- Per cancellation policy, participants will be responsible for non-cancellable items from this point forward (i.e., airfare, rooms, etc.)
- Trip attendee payments will be made directly to the tour operator. Any over or underpayment in total will be resolved with the club after final payment.

Note: Significant changes from past procedures are *italicized*.